



## Course Syllabus

Franklin High School	2020-2021
<b>DIRECTIONS:</b> For each course, complete the syllabus and share with your evaluating/supervising administrator <b>as a pdf</b> ("File-download-PDF document") <b>by 9/28/20</b> . Syllabi will be posted on the FHS website under your name for the public to view.	
<b>Course Overview</b>	
<b>NOTE:</b> For core classes, all elements of this section (except for name and contact information) are the same.	
Course Title: Directing	
Instructor Name: Adam Souza	Contact Info: asouza@pps.net
Grade Level(s):11-12	
Credit Type: (i.e. "science", "elective") Elective	# of credits per semester: .5
Prerequisites (if applicable): Video Production 3-4	
<b>General Course Description:</b> This class is for students who want to learn the different skills required in the making of films and who want to pursue the role of directing as a professional career. Students will explore the filmmaking process through Story, Pre-Production, Production, Post-Production, and Premiering. As the capstone for Franklin High School's Video Production department students will complete one film this semester This film will be premiered at the end of the semester. The community will be invited to watch student work. Projects will be highly dependent on students' abilities in leadership, professionalism, and project management; success will depend on daily engagement.	
<b>Prioritized National/State Standards:</b> ARTF01 - Apply knowledge of equipment, software and technology skills related to film and video production. ARTF02 - Exhibit ability to edit film and video productions ARTF03 - Demonstrate technical production support for film and video presentations ARTF04 - Exhibit the knowledge and skills required to design a production for film or video presentation ARTF05 - Know the history and evolution of film and video, and their role within society ARTF06 - Understand and use the elements and principles of film and video	
<b>Course Details</b>	
<i>Learning Expectations</i>	
Materials/Texts Camera (smartphone, point and shoot, dslr, ipad, etc) Chromebook / Computer Notebook  If student does not have access to any of the above then it is important that teachers are contacted so that resources can be given.	



Course Content and Schedule:

**Synchronous (In class work):** This time will be used to assign, screen and critique work. We will also be viewing films to inspire, connect, and reflect on. **It is important for students to attend class and arrive to meetings on time.**

**Asynchronous (Your film):** It is during this time that students will complete most of their work. This includes:

1. **Pre-Production**
2. **Production:** Attending production meetings (i.e. pitch meetings, pre-production meetings, footage reviews, and feedback sessions.), making pre production and project deadlines as well as hitting scheduling goals.
3. **Your Proficiency shown in the Final Film** - The rubric will include a **Story** proficiency grade as well as a **Tech** Proficiency grade. Communication is invaluable! If at any point you are struggling with a certain element of your project please communicate with me about it so we can help you achieve your goals.

There is limited technology training in this class. If you are unsure of how to use a piece of equipment please ask us your specific questions otherwise you are Breaking It!

#### **Expectations for Directors listed in Rubric**

- To have constant open communication through email, canvas message, production meetings or Remind.
- To give clear and consistent expectations to those involved
- To always be present for all pre-production, production, and post production meetings and dates
- To be open and receptive to creative input and ideas in collaboration class and teacher
- To go above and beyond in taking care of everyone involved and ensuring health and safety for all.**
- To communicate with the crew and talent in a professional and courteous manner
- To understand that all talent has taken time out of their own schedules to be a part of this project and to treat their time and schedules as if it were precious

Proposed Deadlines	
Monday, Sept. 28th	Film Proposals Due
Thursday, Oct. 1st	Film Pitch To The Class 1. Proposal 2. Lookbook Presentation
Thursday, October 29th	All pre-production materials are due.
Monday, November 30th	Footage and Edit Review with Souza
Monday, December 7th	Rough Cut Submitted

Between Monday, December 7th and Friday, December 11th	Rough Cut Review Meeting with Class
Between Monday, December 14th and Friday, December 18th	Rough Cut Review Meeting with Souza
Friday, January 8th	Picture is locked
Friday, January 15th	Edit Lock Approval from Souza
Monday, January 18th	Doc Posters Due
Thursday, January 21st	Color and Titles Due
Friday, January 22nd	Final Documentary Submitted
Monday, January 25th	Reflection Time / Wrap Party
TBD	2021 Capstone Film Premier

Differentiation/accessibility strategies and supports (TAG, ELL, SpEd, other):

- **Students receiving Special Education services:**

Accommodations indicated by Individual Education Plans and 504 plans will be made in cooperation with students, special education teachers, and parents/guardians. Some standard accommodations include, but are not limited to, use of available technology, additional scaffolding, and extended time to write.

- **Students receiving English Language Development services:**

Strategies used in this class to address the needs of students receiving English Language

Development services

Include:

- Posting clearly defined language and content learning targets
- Emphasizing key vocabulary using visuals and total physical response
- Using a variety of techniques to make language comprehensible (clear explanation of tasks, slower speech, increased wait time for student responses, gestures)
- Providing frequent opportunities for student interaction (pair-shares, small and large group work)
- Using activities that integrate reading, writing, speaking, and listening
- Providing regular feedback

- **Students identified as TAG:**

Students will be met at abilities and rigor added will be led by student creative voice.

Safety issues and requirements (if applicable): Students must sign form below:

## **Franklin High School**

### **Video Production Equipment Checkout Contract**

Please sign immediately below and scan or take a picture to upload to Canvas when directed.

I agree to assume financial responsibility for the equipment my child has checked out. I will pay for any repairs needed, due to negligence, when the equipment is in my child's control. I also agree to pay for, or replace with comparable equipment, any items lost or stolen while in my child's care. (See below)

**If lost or broken, REPLACEMENT OF EQUIPMENT IS PREFERRED. Please remember if equipment is lost or damaged, it also affects the other students in the program as well, as there will be one less piece of equipment for them to use.. Immediate replacement allows the equipment to be back in circulation.**

Replacements can be bought from such stores as [adorama.com](http://adorama.com), [Amazon.com](http://Amazon.com), [bhphoto.com](http://bhphoto.com) and Best Buy.

I also agree to:

- Keep the equipment locked or otherwise secured from theft at all times.
- Keep the equipment in a padded case at all times unless actively using it.
- Keep water and sand from coming into contact with the equipment.
- Handle the equipment carefully and prevent it from becoming damaged.
- Report any mechanical problems, and any needed repairs.
- Never lend the equipment to another person, or allow another person to use the equipment.

**Due to COVID 19, students must also agree to adhere to safety measures when working with peers and while in production on shoots. I agree to:**

- Follow Social Distancing requirements
- Keep 6' distance at all times
- Limit time with partner to 10 minutes or less
- Wear a mask at all times
- Only work in pairs
- To the extent possible, remain in open areas and avoid interactions with other people.

**Working with a partner is optional.**

**Student Name** \_\_\_\_\_ **Class:**

**Directing or Interns**

**Student**

**Signature** \_\_\_\_\_

\_\_\_\_\_

**Parent/Guardian**

**Signature** \_\_\_\_\_

**Email or Phone number of  
Parent/Guardian** \_\_\_\_\_

If you have any questions, please email me at [asouza@pps.net](mailto:asouza@pps.net)

Classroom norms and expectations:

We will behave as professionals during meets. Professionalism means showing respect for each other's ideas, contributions and time.

We will be our best self and care about the work that we do. We will maintain a creative, fun and positive environment.

We will support our peers and be willing to provide help when we see someone struggling.

We will be prepared for live meets and understand our class schedule. By joining the meet we are willing to participate as necessary. We will give it our best shot.

We will practice active listening and be attentive to what is happening in live meets. No distractions.

We will keep open and consistent communication between student/teacher/peers.

We will think before we speak/chat.

We will monitor our volume, speak time, and audio quality.

Teacher will work to ensure that all students have access to a camera and editing program.

Teacher will ensure that the class is structured. All assignments and tasks will be communicated with clear instructions. Requirements for assignments will be fair to all students. Examples will be provided on all assignments.

Teacher will work to create a supportive and creative space. Teachers will provide encouragement and

motivation where needed.

Teachers will provide sufficient time for students to complete assignments. Teachers will incorporate break time during live meets.

Live meets will be structured to prioritize discussions, idea sharing, and problem solving.

We will understand that we have different lived experiences and perspectives. This is a judgement free zone.

We will respect each other's boundaries and privacy.

### **Classroom Behavior and Policies:**

Students will work together to create a BRAVE SPACE. A space that **turns down the volume of the outside world**, that amplifies voices, or creates an environment that is professional and safe. A **professional work environment** will be the highest priority of students and teachers.

**S.T.R.O.N.G:** Everyone in class (including me) is expected to comply with Franklin's "STRONG" behavioral framework; we will Strive to be Thoughtful, Respectful, Organized, Neighborly, and Generous.

**Restorative Justice:** I will approach all interactions from a Restorative Justice framework. I will strive to mend broken relationships and avoid exclusionary punishments. I will collaborate with the people and groups who support you: parents/guardians, counselors, coaches, Step Up advocates, etc. My goal is to keep all of my students in the classroom, engaged in the content, feeling safe and respected.

**Language:** The use of racist, sexist, homophobic, or other derogatory remarks will not be tolerated in this class.

### **CELL PHONE AND ELECTRONIC DEVICE POLICY**

The responsible use of cellphones and electronic devices supports our school's academic and social environment.

Cell Phones and electronic devices are required to be off and away during all class periods, unless a teacher permits their use for instructional purposes only. Please limit multitasking during meeting time.

### *Evidence of Course Completion*

Assessment of Progress and Achievement:

**Grading: Class Assignments = 25%, Capstone Film = 75%**

#### ***Class Assignments , 25% of overall grade***

- Preparatory Projects
- Essays
- Film Pitch
- Film Posters

#### ***Capstone Film, 75% of overall grade***

Each film is assessed on the following:

Pre-Production 25%	Professionalism, 25%	Story Proficiency, 25%	Tech Proficiency 25%
<ul style="list-style-type: none"> <li>- Scripts</li> <li>- Shot Lists</li> <li>- Storyboards</li> <li>- Interviews</li> <li>- Production Schedule</li> <li>- And more</li> </ul>	<ul style="list-style-type: none"> <li>- Director Expectations list</li> <li>- (maybe) Asst. Director Expectations list</li> </ul>	<ul style="list-style-type: none"> <li>- Original and Compelling Stories</li> <li>- Interviews</li> <li>- <b>Edit</b> arrangements</li> <li>- And more</li> </ul>	<ul style="list-style-type: none"> <li>- Exposure</li> <li>- Focus</li> <li>- Sound</li> <li>- Composition</li> <li>- etc</li> </ul>

Progress Reports/Report Cards (what a grade means):

- 90-100% = A
- 80-89% = B
- 70-79% = C
- 60-69% = D
- 0-59% = F

Career Related Learning Experience (CRLEs) and Essential Skills:

- Project Based Learning
- Guest Speakers

**Communication with Parent/Guardian**

What methods are used to communicate curriculum, successes, concerns, etc.?

**All material will be posted to Canvas.**

Communication can be done through:

- Email
- Remind
- Canvas

**Personal Statement and other needed info**